



Allsorts Transition Policy

At Allsorts Childcare, we understand that young children go through many transitions in their early years, some of which are planned while others are unexpected. We are mindful of how these changes can impact children, and this policy outlines the ways in which we support them during these transitions.

Some examples of transitions that young children and babies may experience are:

- Starting nursery
- Moving between different rooms within the nursery
- Starting school or moving nurseries
- Family breakdowns
- New siblings
- Moving home
- Death of a family member or close friend
- Death of a family pet.

Staff are trained to observe the children in their care and to be attentive to any changes in their behaviour and personality. We kindly ask that parents inform us of any changes in the home environment that may affect their child. This information can help staff understand the reasons behind any potential changes in the child's behaviour.

Starting Allsorts

We understand that starting nursery or preschool can be challenging for some children and their families. To support both the child and their family during this transition, we have a Settling-In Policy in place.

Moving rooms procedure (Brackebury)

When a child is ready to transition to a different room in the nursery, we follow the process outlined below and collaborate with parents to ensure a smooth transition, providing support for the child at every stage. This process may include a handover meeting or paperwork involving the current key person, the new key person, and the parents.

- Planning according to the individual needs of the child and when they are ready to move
- Enabling the child to spend short sessions in their new room, with their key person initially, prior to the permanent move, so they feel comfortable in their new surroundings and have a familiar person present at all times

- Wherever possible, transitioning groups of friends together to enable these friendships to be maintained and support the children with the peers they know
- Keeping parents informed of all visits and the outcomes of these sessions, e.g. through photographs, family and discussions.

Starting school or moving childcare providers

Starting school is a significant transition, and some children may experience anxiety about this change. We are committed to ensuring a smooth transition while minimising any potential stress. The following process is designed for children entering school, but we will also adapt it to support children moving to other childcare providers, such as a childminder or another nursery, whenever possible.

- We try to provide a variety of resources that relate to the school, e.g. uniform to dress up in, a role play area set up as a school classroom, photographs of all the schools the children may attend and of the teachers. This helps the children to become familiar with this new concept and will aid the transition
- Build relationships with local schools where possible throughout the year.
- Invite school representatives into the nursery, where possible.
- We produce a comprehensive report on every child leaving the setting, and with parental permission, we will share this with the school to enable teachers to have a good understanding of every child received. This will include their interests, strengths and level of understanding and development in key areas. This will support continuity of care and early learning
- With parental permission around school allocation day, we may share details of the schools children are going to, so parents can see which children may be going to the same school. This can offer some reassurance for the children to know that they are moving with some familiar peers.

Other early years providers

When children attend other early years settings or are cared for by a childminder, we will collaborate to share relevant information about their development. If a child is brought to or collected from nursery by a childminder, we will ensure that key information is communicated to the child's parents via email or telephone.

Family Breakdowns

We understand that parental separation can be a challenging situation for everyone involved. Our Separated Family Policy outlines how we will act in the best interest of the child during such times.

Moving Home and New Siblings

We recognise that moving home or the arrival of a new sibling can significantly impact a child. Typically, parents will have advance notice of these changes, and we encourage parents to inform us so we can support the child in adjusting. The key person will spend time talking to the child and provide activities to help them express any worries they may have, such as through role play, storytelling, and discussions.

Bereavement

We are aware that bereavement can be an incredibly difficult time for children and their families. We have a separate Bereavement Policy that guides us in offering support to everyone affected during this challenging period.

If parents believe their child requires additional support due to any changes or transitions in their life, we encourage them to speak with the manager and the key person to ensure effective support is put in place.