

# Allsorts Childcare

# JOB APPLICATION FORM



POSITION APPLIED FOR	
POSITION	DATE AVAILABLE TO START
WHERE DID YOU SEE THIS POSITION ADVERTISED?	

PERSONAL INFORMATION	
FIRST NAME	LAST NAME
ADDRESS	
POSTCODE	PHONE NUMBER
NATIONAL INSURANCE NUMBER	EMAIL

CURRENT EMPLOYMENT	
EMPLOYERS NAME	JOB TITLE
ADDRESS	
CURRENT SALARY	DATE APPOINTED
NOTICE PERIOD	PLEASE GIVE A BRIEF DESCRIPTION OF YOUR DUTIES AND RESPONSIBILITIES IN THE BOX BELOW

EDUCATION AND TRAINING			
QUALIFICATION	SCHOOL/COLLEGE/ UNIVERSITY / INSTITUTE	DATE	GRADE
OTHER RELEVANT COURSES/TRAINING (PLEASE INCLUDE DATES)			

## PREVIOUS EMPLOYMENT

COMPANY NAME	POSITION	START DATE	END DATE	REASON FOR LEAVING

## RELEVANT EXPERIENCE

Please use this section to explain how your skills, experience and knowledge would make you a suitable candidate for the post. This could include voluntary work, leisure interests and other activities, which you consider to be relevant to the position. In completing this section please refer to the requirements in the job description/person specification. (please continue on a separate sheet if necessary and attach to your application email.)

## REFERENCES

PLEASE PROVIDE DETAILS OF TWO REFEREES, ONE TO BE YOUR CURRENT OR MOST RECENT EMPLOYER.

NAME		NAME	
JOB TITLE		JOB TITLE	
ADDRESS		ADDRESS	
EMAIL ADDRESS		EMAIL ADDRESS	
PHONE NUMBER		PHONE NUMBER	
RELATIONSHIP TO YOU E.G. MANAGER		RELATIONSHIP TO YOU E.G. MANAGER	
PLEASE LET US KNOW IF YOU WISH TO BE CONTACTED BEFORE REFERENCES ARE TAKEN UP			

## DECLARATION

FOR THE PURPOSE OF THE DATA PROTECTION ACT 1998 I GIVE MY CONSENT TO THIS FORM AND RELATED INFORMATION BEING PROCESSED AND RETAINED ON FILE AND TO ALLSORTS CHILDCARE VERIFYING THE INFORMATION I HAVE PROVIDED WITH RELEVANT THIRD PARTIES IN ADMINISTERING ITS RECRUITMENT PROCESS.

I DECLARE THAT THE INFORMATION GIVEN ON THIS FORM IS TO THE BEST OF MY KNOWLEDGE AND BELIEF CORRECT AND I UNDERSTAND THAT IF I GIVE YOU ANY FALSE INFORMATION OR FAIL TO PROVIDE FULL AND COMPLETE INFORMATION IT MAY LEAD TO MY DISMISSAL IF I AM APPOINTED.

I FURTHER DECLARE THAT I HAVE NO CRIMINAL CONVICTIONS THAT WOULD AFFECT MY SUITABILITY FOR WORKING WITH CHILDREN.

DATE :

SIGNATURE :