



Allsorts Settling in Policy

Purpose

We aim to help all children and their families to feel happy and secure within the setting.

This policy outlines the steps we take to ensure all children are able to settle well within our settings.

Practice

Prior to their child starting with Allsorts, we will provide parents with a welcome pack. We will encourage parents to visit the setting with their child prior to admission and discuss practices and routines with the staff as well as familiarising parent and child with the setting.

We encourage parents to provide a wide range of information about their child to help their settling in and encourage a gradual separation from parents.

Parents are invited to stay and help settle their child in for two settling in sessions. We will reassure parents whose child is taking a while to settle and can arrange alternative ways of settling the child in if necessary.

New parents are kept fully informed of practices, events and routines.

New children will have things explained to them clearly and assist them with the routine as necessary. Each child is welcomed each session and said goodbye to at the end of a session.

Allsorts encourage partnership with parents in providing a safe, secure learning environment for each individual child. We promote strong communication between parent and setting especially building up the keyworker relationship with families.